

Seniors Only -
Permission to Leave Campus Without Parental Notification
2018-2019

Please submit to Mrs. Kong

My son/daughter _____ is allowed to leave The Geneva School
(please print)
campus throughout the 2018–2019 school year without securing my written or verbal permission *under the following conditions:*

Please initial your approval below:

- _____ Sickness—after being assessed by the school nurse
- _____ Going to a scheduled doctor/dentist/ortho appointment
- _____ Going home or to a restaurant during the lunch period
- _____ Going home for items necessary for the school day—homework, uniform, project, etc.
- _____ Going off-campus for a teacher-approved, class-related project

My child has my permission to:

- _____ Drive himself/herself
- _____ Ride with his/her teacher
- _____ Drive with another student

Comments _____

Note: NO STUDENT MAY LEAVE CAMPUS WITHOUT FORMALLY CHECKING OUT.

1. Students must communicate with the front desk receptionist where they are going and when they will return and sign out/in at the front desk upon leaving/returning to school.
2. Students may not sign out during a study hall period.
3. Any resulting tardies and absences will be treated in accordance with the TGS attendance policy.
4. If a student is **late returning from lunch** off campus more than once during a quarter, it will result in the loss of all lunchtime sign-out privileges for the rest of the quarter.

Signature of Student _____ Student Cell # _____ Date _____

Signature of Parent _____ Contact # _____ Date _____

(for office use only)

Signature/Office of the Dean of Students

Date